



LANDSCAPE CONTRACTORS
INSURANCE SERVICES, INC.
Member owned. Service focused.

LCIS Business Services
(844) 791-0048



LCIS Business Services

CLIENT CONSULTING GUIDE

Client Support



To ensure the best service, and quickest response, please use one of the three options below.

Phone Number

844-791-0048

M-F 6am - 4pm PST

Any message during off hours will be returned the next business day. You can call and/or text this number directly to reach our client support team.

Email Address

support@bizassure.com

Any email sent to this address goes directly into our help desk followed by an immediate response. This email will be used in all correspondence.

Client Portal

lcisinc.com

Online portal where you can request and manage consults, buy and access all products and services.

How to book an onboarding

Please use this link to book an onboarding at the most convenient time for you and other staff.

Please call 844-791-0048 to schedule

Company Onboarding

We encourage you to go through a quick onboarding by our client support specialist:

Here is the flow of a typical onboarding session.

1 Review client portal and overview of services:

- Where and how to sign into the portal
- Walk through how to consult process works
- How to request all other products and services
- Review if there is immediate need for any services
- Ask if other employees should be added as users

2 Walkthrough of consult process

Discuss types of questions, typical consult timeframes, and expectations for consults and address any questions.

3 Detailed review products and services

Our client support team will ask if there are any immediate needs and help get you any further details regarding any product or service.

Consulting Definition and Process



Consults are **free and unlimited**. A consult is considered a specific question regarding a specific topic. Consults for multiple states, should be submitted separately due to laws in each state being different.

A consult is considered free if the question can be answered by the attorney during the initial call.

- EXAMPLES
- “ We need to terminate an employee for stealing, but only have hearsay from employees. Do we need evidence?
 - “ We hire subcontractors for labor as needed. How do we handle their worker's comp?
 - “ How do FMLA laws apply to an employee who is caring for a sick child/partner?

All initial consults are free; however, some consults may entail more work such as a detailed contract review.

- EXAMPLES
- “ We need to review our subcontract and make any necessary changes per the findings of the review.

This would not be considered free, as the attorney will require more time than the initial call to complete the work for the client. This would apply to any questions that will require additional work from the attorney extending beyond the initial free phone consultation.



STEP 1

SUBMIT CONSULT

Easily submit your consult five ways: through our client portal, email, phone, text, or live chat.

STEP 2

CONSULT REVIEWED

Our client support team will review your question and send it to the appropriate attorney or consultant in your state.

STEP 3

SPEAK TO ATTORNEY

Your assigned attorney will call directly with an answer. Calls are typically 15-20 mins, depending on the question.

STEP 4

REPEAT

Repeat this process as much as you need, all year!

1. Client Portal

This is the most convenient way to submit a consult. Simply login to your account, fill out the consult form and submit.

2. Phone Call

You can submit your consult by calling 844-791-0048
M-F 6am - 4pm PST

NAME	DESCRIPTION	RETAIL PRICE	MEMBER PRICE										
Background Checks	Comprehensive Employment Screening Service. Easy to order and all done online. Identity Checks, Criminal and Civil Records Search, Drug Screenings, Motor Vehicle Records Checks and more.	\$39 - \$100	Starts at \$24.95 or more										
On-Site Training	California companies only. On-site Cal-OSHA and/or Sexual Harassment training. Member price is base fee not including travel and other expenses. Normally 3-5 days to quote.	\$1,895 plus travel and other expenses	Starts at \$1,695 plus travel and other expenses										
Compensation Surveys	Allows organization to more effectively make decisions regarding adjusting salary structures, establishing pay ranges for positions and awarding individual performance.	\$180 - \$9000	\$90 - \$6000										
Compliance Posters (city, state, federal)	We offer high-quality laminated posters that are compliant with state and federal employment law. Custom branding available for orders of 50 or more. Available in both English and Spanish.	\$39 - \$70 p/year	<table border="0"> <tr> <td>50 or less</td> <td>\$21.95</td> </tr> <tr> <td>51-150</td> <td>\$19.54</td> </tr> <tr> <td>151-800</td> <td>\$16.54</td> </tr> <tr> <td>801-1500</td> <td>\$14.54</td> </tr> <tr> <td>1500+</td> <td>\$12.54</td> </tr> </table>	50 or less	\$21.95	51-150	\$19.54	151-800	\$16.54	801-1500	\$14.54	1500+	\$12.54
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151-800	\$16.54												
801-1500	\$14.54												
1500+	\$12.54												
Contract Review	Legal review of one section of a contract can be received at no cost.	\$250	Included in Membership										
Contract Review (Extended)	Legal review of entire pages of a contract by an attorney in your state.	\$1200 or more	Save between 30% - 50%										
Credit Card Processing	9 out of 10 companies are over paying for their merchant services. We'll help you optimize your payment process and save up to 30% on fees.	2.9% + \$0.30 p/charge	As low as 1.8% + \$0.10 p/charge										
Cyber Security Assessment	We have multiple cyber security services and trainings to help keep your business safe from cyber threats. From a free security assessment to multiple trainings that will educate you and your employees.	\$295	Free Professional Assessment										
Disaster Recovery Assessment	We have partnered with a Disaster Recovery specialist to help your business survive. No disaster is too large or too small. They have rescued thousands of businesses without fail. They do this by providing recovery solutions near the normal location of the business, creating a successful and less stressful process.	\$1200	\$60										
Drug Testing	Order a test and check it's results all in the easy to use web-based screening program. Once you request this drug test, we will contact you and set up a time to talk to an expert that will gather some information from you to provide you with a quote and set up a test.	\$50 or more	Save up to 40%										
Employee Hotline	Allows an employer to hear employee's issues and concerns before their attorneys or a government agency does. With these services, employees receive 24/7/365 access by telephone or email to address any concerns.	\$495 p/month	EMPLOYEE SIZE PRICING <table border="0"> <tr> <td>1-25</td> <td>\$120 p/m</td> </tr> <tr> <td>26-50</td> <td>\$180 p/m</td> </tr> <tr> <td>51-100</td> <td>\$240 p/m</td> </tr> <tr> <td>101 +</td> <td>Call for Quote</td> </tr> </table>	1-25	\$120 p/m	26-50	\$180 p/m	51-100	\$240 p/m	101 +	Call for Quote		
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ERISA Wrap Document	An ERISA wrap document is a required document under Federal Law for any employer that offers a group health plan.	\$349 or more	\$99
Exempt Status Review	Determine if a position or positions within the organization are properly classified or may be classified as exempt from overtime, as defined by state and/or federal law.	\$249 per position	PER POSITION PRICING 1-25 \$120 21-30 \$108 30+ \$90
Handbook - (Custom)	Once all steps have been completed, your Employee Handbook is legally guaranteed. This means that if the legitimacy of your Employee Handbook is challenged, you'll have the backing of one of the biggest law firms in the country.	\$3,495	\$1395 \$400 p/additional state \$200 for yearly updates
Handbook - (Builder)	Our Handbook Builder lets you meet compliance and legal requirements by creating a customized, all-in-one handbook with all the federal and state policies that apply to your employees and your organization.	\$895	\$249
Handbook Review	Labor law changes constantly at the state and federal level. If your handbook contains policies that are inconsistent with the law, this leaves your company exposed to potential lawsuits and thousand in fines.	\$249	Included in Membership
Hiring Assessment	Our services specialize in employee testing for hiring and selection, employment development, team building, and organizational development.	\$249 p/test	Save up to 30%
HR Hotline	Immediate access to a staff of HR consultants on call for you when you have a question related to a broad range of HR topics.	\$249	Included in Membership
IT Security Assessment	This is a free IT security assessment that will let you know where your business's IT security stands. We'll show you exactly where your business may be susceptible, where it can improve, and how we can help monitor and mitigate potential future problems.	\$349	Included in Membership
Legal Consulting Services	Ask any business-related legal question to our national network of attorney's and receive a call back from an attorney in your state within 4- 6 hours or less.	\$250-\$450 p/consult	Included in Membership
Legal Projects Services	Complex legal projects are given to members at a pre-negotiated rate within our attorney network.	\$250-\$450 p/hour	20% - 30% off hourly rates
Payroll Services	Our payroll experts believe in reviewing risk, workflow, compliance, technology and service. request a quote, an expert will speak with you to review your needs and provide you with details.	\$50 p/month plus per employee price	Free Professional Assessment

NAME	DESCRIPTION	RETAIL PRICE	MEMBER PRICE
Safety Plan / Injury and Illness Prevention Programs	Safety Programs protect your employees, visitors, vendors and the community from risk of injury or illness due to any part of your operating systems.	\$850	\$470
Safety Plan / Injury and Illness Prevention Review	The main goal of the Injury and Illness Prevention Programs (IIPP) is to prevent workplace injuries, illnesses and deaths. Get your safety plan reviewed for free! If you don't have a safety plan, you can also get yours from our store here.	\$249	Included in Membership
Safety Tailgate Meeting	Safety Meetings are easy to read and quick to deliver, allowing supervisors to effectively incorporate safety into their day-to-day operation without stopping production.	\$262 ----- \$307	26 weeks - \$239 ----- 52 weeks - \$279
Sexual Harassment Training (web-based)	Our manager and employee training programs will teach the skills needed to keep your business protected from fines and potential litigation.	\$29-39 per employee	\$17.75 p/employee 1-9 Employees ----- \$15.09 p/employee 10 or more
Wellness Program	Help employee's assess their health, participate in educational webinars, and receive recognition for improved health. Plan pricing ranges depending on tier and is billed per employee per month, but members always get a discount on all tiers.	\$349 or more	Plan pricing ranges depending on tier and is billed per employee per month.
Workers Comp Review	The experience modification rate rewards companies who handle their claims well by lowering their premium, and it has the reverse effect when claims are poorly managed. The cost of this service is 3-6% of the premium. This is a small charge when you consider an average ROI of 661%!	\$\$\$	Free Professional Assessment

